

## Chapter VIII RECOGNITION OF GRADUATION

### **Article 46. Graduation conditions**

1. Students who complete the training program will be considered for graduation if they meet the following conditions:

- a) During the maximum study period of the course;
- b) Up to the time of graduation consideration, the student is not under criminal prosecution;
- c) Accumulate enough credits as prescribed in the training program;
- d) The cumulative average score of the course is 2.00 or higher. For talent and high-quality training programs, it is 2.50 or higher;
- d) Achieve the foreign language proficiency specified in Clause 3, Article 13 of this Regulation;
- e) Meet the requirements on learning outcomes for a number of specific specialized subjects that Hanoi National University and the training unit have specified in writing;
- g) Being assessed as having passed the subjects of national defense - security education, physical education and supplementary skills;
- h) Submit an application to the Training Department requesting to be considered for graduation in case of meeting the conditions to graduate early or late compared to the designed time of the course.

2. Students who do not meet the requirements to graduate from a talent and high-quality training program will have their scores converted as prescribed in Article 22 to be considered for graduation recognition and the granting of a regular university degree in the corresponding training program.

3. Students who do not meet the graduation requirements will be granted a certificate of accumulated credits in the training program.

### **Article 47. Recognition of graduation and granting of university degrees**

1. Four times a year (March, June, July, September, December), the head of the training unit decides to establish a Graduation Council for students who have completed the unit's training program. The Graduation Council is chaired by the head or deputy head of the training unit, a representative of the Training Department as secretary, and a number of other members. Students who meet the graduation requirements are recognized as graduates and awarded degrees within 03 months from the time the student fully meets the graduation requirements and completes his/her obligations to the training institution.

2. Within 03 months from the time the student fully meets the graduation requirements and completes his/her obligations to the training unit, based on the proposal of the Graduation Council, the Principal of the member university shall issue a decision to recognize graduation and grant a university degree to students trained at his/her school. The Director of Hanoi National University shall issue a decision to recognize graduation and grant a university degree to students trained at the affiliated School/Faculty upon the proposal of the Principal/Dean of the Faculty.

3. University degrees are awarded according to the field of study. The degree clearly states the name of the field of study, training form, training program, and graduation rank. For majors and minors, the degree clearly states the name of the major.
4. The original diploma is only issued once and cannot be reissued.
5. Graduation rank is determined based on the cumulative average score of the entire course, specifically as follows:
  - a) Excellence: Cumulative GPA from 3.60 to 4.00
  - b) Good at: Cumulative GPA from 3.20 to 3.59
  - c) Fair: Cumulative GPA from 2.50 to 3.19
  - d) Average: Cumulative GPA from 2.00 to 2.49.
6. The graduation rank for students studying for a second degree or studying two training programs at the same time is considered based on the learning results of the reserved modules of the first training program and the learning results of the modules accumulated during the time studying the second training program.
7. Students with excellent or good academic results and graduation will be downgraded one grade if they are disciplined at the level of warning or higher during their study period or the number of credits to be retaken exceeds 5% of the total number of credits required for the entire program.
8. The diploma appendix issued with the graduation certificate is uniformly regulated throughout Hanoi National University in terms of form and content, in which the assessment score of each subject is recorded in letter grades, including the results of freely elective subjects. Based on the diploma appendix in Vietnamese, the training unit creates and issues a diploma appendix in a foreign language to students.
9. The training unit publicly announces the list of graduates (student code, full name, date of birth, major) on the unit's website and is responsible for the training quality and value of the diplomas issued by the unit.
10. Students who have not completed the national defense and security education course, physical education course, supplementary skills course or have not met the output standards in foreign languages, information technology (if any) but have exceeded the maximum allowed study time, within 3 years from the date of stopping studying, may return to the training unit to complete the remaining conditions and request consideration for graduation recognition.