

UNDERGRADUATE TRAINING REGULATION

(Issued in attachment to the Decision No. 5115 /QĐ-DHQQGHN dated December 25th, 2014 by the President of Vietnam National University, Hanoi)

Chapter II TRAINING PROGRAMS

Article 10. Structure of training programs

Training programs are arranged in blocks of knowledge:

1. General knowledge is delivered in a cohesive manner across all majors;
2. General knowledge block by field is delivered in a cohesive manner across all majors in the same field;
3. Knowledge block by discipline sector is delivered in a cohesive manner across all majors in the same major block;
4. Knowledge block by discipline group is delivered in a cohesive manner across all majors in the same major group;
5. Knowledge of the discipline is delivered within a certain major;

Article 11. Principles of designing new majors

Training institutions shall design a new major on the following principles:

1. There is high demand of the society for that major, as evidenced by surveys at employers of graduates;
2. The major is aligned with the missions and development strategy of VNU HN and the training institution and serves as a pilot case for Vietnam's higher education system;
3. The major does not duplicate another major provided by another training institution in VNU HN; special cases shall be decided by the President of VNU HN;
4. The major fits with existing quality assurance conditions of training institutions;
5. The major can promote international cooperation.

Article 12. Learning outcomes of training programs

1. Learning outcomes must be defined when developing training programs.
2. Learning outcomes include:
 - a) Knowledge standards;
 - b) Occupational skills and complementary skills standards;
 - c) Attitude standards;
 - d) Potential employment for students;
 - dd) Possibility for further learning after graduation
3. Learning outcome in terms of foreign language proficiency is defined as follows:
 - a) Level 3 (of the 6-level foreign language competence framework for Vietnam) for standard training programs, major - minor, double major);
 - b) Level 4 (of the 6-level foreign language competence framework for Vietnam) for high quality/talented/international joint training programs whereby degrees are

conferred by VNU HN or VNU HN and the foreign partner institution;

c) Level 5 (of the 6-level foreign language competence framework for Vietnam) for international standard training programs;

d) This Regulation does not cover learning outcomes in terms of language proficiency for international joint training programs where degrees are conferred by foreign partner institutions.

4. The head of training institutions shall guide the development of learning outcomes and organize broad consultation workshops with managers, scientists, lecturers, employers and alumni, etc. to finalize the learning outcomes before publication.

Article 13. Design of training programs

1. Principles of designing training programs

Training programs are designed to achieve learning outcomes and progress through 4 steps:

a) Define objectives, survey needs and develop learning outcomes;

b) Design training programs to meet the learning outcomes;

c) Pilot training, adjust and finalize the training programs;

d) Deploy formal training.

2. Design of training programs

a) A standard training program consists of 120 - 140 credits for bachelor training, 140 - 160 credits for engineer training, 155 - 175 credits for pharmacist training, 205 - 225 credits for doctor training.

b) High quality training programs outweigh standard training programs by at least 15 credits due to the advancement and supplementation of some units, referencing prestigious foreign curriculum.

c) International standard training programs outweigh standard training programs by at least 15 credits and are designed on the basis of customizing a prestigious foreign curriculum to be better aligned with VNU HN.

d) Talent training programs outweigh standard training programs by at least 30 credits due to the advancement and supplementation of some courses, referencing prestigious foreign curriculum.

dd) Major - minor training programs

Apart from the training program designed for the first major with the minimum amount of knowledge equivalent to 120 credits, courses of the second major (minor) or other complimentary courses equivalent to 15 - 29 credits can be added, the majority of which are specialized knowledge courses, to form a major - minor training program. Complimentary courses are presented in the accompanying transcript issued with the degree. The organization and management of training is cohesively implemented across different faculties within the same training institution or among trainings institutions under VNU HN.

e) Double major training programs

A double major training program consists of two parts: Training program of the first major must contain the minimum amount of knowledge equivalent to 120 credits and that of the second major must contain the minimum amount of knowledge equivalent to 30 credits (similar or identical courses in the two programs can only be counted once). The organization and management of training is cohesively implemented across different faculties within the same training institution or among trainings institutions under VNU HN.

f) International joint master programs whereby degrees are conferred by VNU HN are designed by VNU HN, referencing training programs of the foreign partner institutions

and customizing to be better aligned with Vietnam's conditions.

g) International joint training programs whereby degrees are conferred by both VNU HN and the foreign partner institutions are designed on the basis of VNU HN's regulations on designing training programs and cooperation agreement signed between the two sides.

h) This Regulation does not cover the design of international joint training programs where degrees are conferred by foreign partner institutions.

Article 14. Development and publication of training programs

1. Vietnam National University, Hanoi

a) Define the structure of training programs in accordance with Article 10 of this Regulation;

b) Appraise and approve the training institutions' project to open new major

c) Issue Decision to adopt training programs of VNU HN;

d) Appraise quality assurance conditions and assign training tasks to the training institution based on the newly adopted training program.

2. Training institutions

a) Develop and review training programs and the accompanying project to open new majors and report to VNU HN for approval and official adoption;

b) Develop and accept syllabuses managed by the training institutions.